



RE: Adult Volunteer Application

Dear Volunteer,

Thank you for your willingness to give of your time in ministry to the children and youth of our church. According to our church policy, all volunteers who work at all with children or youth are required to complete the following:

- Ministry Personnel Application for ministries to children and youth – including references.

- Police Security Check. Take the attached letter, along with ID to the Stony Plain RCMP station at 4601 - 44 Avenue. You will have to fill out an application form and come back to pick up the completed security check in about 3 - 4 days. With the letter from the church this service is free. If you can't get in to the RCMP station during business hours, you can fill out a form authorizing the church to do it for you but if you choose to do it this way, the cost is \$25.00.

Thank you so much for taking the time to complete this application process. When you are finished, please hand it in to the church office. May God bless your ministry, and may you be blessed by the time that you give.

Contact Us:



BEACH CORNER CHURCH ✦

“Leading people to passionately follow Jesus”

MINISTRY PERSONNEL APPLICATION FOR MINISTRIES TO CHILDREN & YOUTH

In our desire to reduce the risk of abuse within our church ministries, we believe this information is necessary to protect our children, our youth and our volunteers and to effectively place our volunteers in ministry positions. Thank you in advance for your partnership.

Personal Information

Male Female

Full Name _____

Address _____

Postal Code _____ Date of Birth _____

Phone Number (H) _____ (B) _____

Personal History

Occupation and/or Employer

Hobbies, Interests or Skills

Spiritual History

How long have you attended _____ Church? _____

Do you regularly attend (2 or more services a month)? Yes No

Are you a member? Yes No

If not, are you willing to attend a membership seminar? Yes No

When did you accept Christ as your Savior? _____

Have you been baptized? Yes No

If not, are you willing to attend a baptismal seminar? Yes No

In a brief paragraph, please outline your spiritual journey.

List any gifts, training, education or other qualifications that have prepared you to minister with children or youth.

Ministry Information

Churches I attended in the last five years are as follows:

1. Name of Church _____ Phone Number _____
Address _____
Dates Attended _____ Member or Adherent _____

2. Name of Church _____ Phone Number _____
Address _____
Dates Attended _____ Member or Adherent _____

My present and previous ministry experience is as follows:

1. Name of Church/Organization _____
Dates and Description of Ministry _____
Pastor or Ministry Supervisor _____ Phone Number _____

2. Name of Church/Organization _____
Dates and Description of Ministry _____
Pastor or Ministry Supervisor _____ Phone Number _____

Confidential Information

In order to provide a safe and secure environment for our children and youth, we believe it is necessary to include the following questions as part of our application process. All information will be kept confidential by church leadership and the Plan to Protect team. (Police may access this information, under warrant, if requested.) Answering "yes" to any of the questions may not necessarily preclude your involvement in ministry. Thank you in advance for your understanding.

1. Are there any circumstances involving your lifestyle or background that would call into question your ability to work with children or youth? (E.g. pornography, use of illegal substances, etc.) Yes No
2. Have you ever been accused of impropriety with children and youth? Yes No
3. Have you ever been convicted for the use or sale of illegal drugs? Yes No
4. Have you ever been through treatment for alcohol or substance abuse? Yes No
5. Have you ever been convicted of a criminal offense (excluding minor traffic violations)? Yes No
6. Have you ever been arrested or convicted for any abuse related crimes? Yes No
7. Have you been investigated by the Child Welfare Agency for suspected child abuse? Yes No
8. Have you ever been the subject of a civil lawsuit involving sexual harassment or other immoral behavior or conduct involving children, youth or adults? Yes No
9. Have you ever been the subject of any disciplinary action, transfer or dismissal, or been named as a defendant in a civil or criminal lawsuit as a result of an accident or mishap involving children or youth? Yes No
10. Have you ever been subjected to expulsion, reprimand, or other discipline by a church, denomination or other religious organization? Yes No
11. Have you ever been the subject of any disciplinary action (including discharge) or investigation by a church, religious or other organization, or by an employer? Yes No
12. Do you have any health concerns of which we should be aware? (E.g. medical, psychiatric) Yes No

If you have answered yes to any of the above questions, please explain.

References

Please provide the names of three individuals, excluding relatives, who could provide a reference for you. Include at least one reference from outside the church.

1. Name of Reference _____ Phone Number _____

Address _____

Nature of Relationship _____

2. Name of Reference _____ Phone Number _____

Address _____

Nature of Relationship _____

3. Name of Reference _____ Phone Number _____

Address _____

Nature of Relationship _____



4 – 53117 Range Road 14
Parkland County, AB T7Y 2T3
Phone/Fax: 780-963-5141
Email: bcefc@xplonet.com

TEACHER AND LEADER CODE OF CONDUCT

Realizing the importance, privilege and responsibility of the teaching ministry of Beach Corner Evangelical Free Church, teachers/leaders of all age divisions shall agree to the following requirements of Faith and Practice.

Faith

1. Have accepted Jesus Christ as personal Lord and Saviour (John 1:12).
2. Be an active participant of Beach Corner Church (Acts 2:41-42).
3. Believe the Bible to be the inspired Word of God (2 Peter 1:20-21).
4. Believe teachers should be "an example of the believers, in word, in conversation, in charity, in spirit, in faith, in purity – giving attendance to reading, to exhortation, to doctrine; for in doing this they shall both save themselves, and them that hear thee" (1 Timothy 4:12-16).

Practice

1. Regularly attend, and urge members of their class to be present at the Sunday morning, Sunday evening, and special all-church services, realizing that the Sunday School and church are inseparable (Heb 10:24-25).
2. Be faithful in attendance, arriving early to welcome each pupil as they arrive. If at any time, through some unavoidable circumstance, a teacher is unable to be present, he/she will notify the coordinator of their department as far in advance as possible (1 Cor 4:2).
3. Carefully prepare the lessons and make each class session a matter of earnest prayer.
4. Have as their highest aim to help the class members find Jesus Christ as personal Saviour, to publicly confess Him, and to grow in grace and knowledge in the Lord (Ps. 126:6).
5. May visit prospects and visitors in their class, calling upon them in person if possible, or getting in touch with them in some other way to learn the reason for their absence (Luke 15:4-6).
6. Teach from the Word of God, using the lessons approved by the Christian Education Coordinator, teaching in accordance with the distinctive doctrinal principles held by our church (Heb 4:12).

7. Work out and follow a plan for personal growth as a teacher by including whatever opportunities are offered by the church, such as teachers' training classes and teachers' meetings (2 Tim 2:15).
8. Co-operate with all fellow workers, serving for the greatest good of our church (Eph 4:1-3).
9. Be loyal to the pastors, staff and programs of this church.
10. Understand that as a volunteer in youth / children's ministry there is a positive example to set. It is important that choices are intentional when selecting clothing. The goal is to serve and bring glory to God. Clothing can be casual, but it should be modest and presentable. Dress should also be appropriate for the activity, i.e. kneeling with children, running, playing activities. Depending on the area of ministry there might be a height difference between the leader and the youth/children.
Remember this tip when making decisions: "If you are unsure it is acceptable, you probably shouldn't wear it." Ministry leaders have the final say on whether or not one's dress is appropriate for the activity they are involved in.

Name

Signature

Date